

Certificate of Compliance

UTAH SUPREME COURT BOARD OF CONTINUING LEGAL EDUCATION

For July 1 _____ through June 30 _____

Utah Law & Justice Center
645 South 200 East
Salt Lake City, Utah 84111

Telephone (801) 746-5230
Email STAFF@MCLEUtah.org

Name: _____

Utah State Bar Number: _____

Email: _____

Telephone Number: (____) _____

Date of Activity	Sponsor Name/ Program Title	Activity Type	Regular Hours	Ethics Hours	Professionalism & Civility	Total Hours
		Verified (Live) CLE				
		Total Hours				

Active Status Lawyer – Lawyers on active status must complete, during each one year compliance cycle (July 1–June 30), a minimum of twelve hours of Utah accredited CLE. At least six hours of the CLE must be Verified (Live) CLE, which may include any combination of In-person CLE, Remote Group CLE, or Verified E-CLE. The remaining six hours of CLE may include Elective (Self-study) CLE or Verified (Live) CLE. The twelve hours must include one hour of accredited ethics CLE and one hour of accredited professionalism and civility CLE. Please visit www.MCLEUtah.org for a complete explanation of Rule 11-604.

Paralegal Practitioners – Paralegal Practitioners on active status must complete, during each one year compliance cycle (July 1–June 30), a minimum of six hours of Utah accredited CLE. At least three hours of the CLE must be Verified (Live) CLE, which may include any combination of In-person CLE, Remote Group CLE, or Verified E-CLE. The remaining three hours of CLE may include Elective (Self-study) CLE or Verified (Live) CLE. The six hours must include one hour of accredited ethics CLE and one hour of accredited professionalism and civility CLE. Please visit www.MCLEUtah.org for a complete explanation of Rule 11-604.

House Counsel – House Counsel Lawyers must file with the MCLE Board by July 31 of each year a House Counsel Certificate signed by the jurisdiction where House Counsel maintains an active license evidencing that the lawyer has completed the hours of continuing legal education required of active lawyers in the jurisdiction where House Counsel is licensed.

New Lawyer CLE requirement – A lawyer who is obligated to and who successfully fulfills the requirements of the NLTP will receive 12 Accredited Verified (Live) CLE hours for the Compliance Cycle during which the lawyer completes the NLTP requirements. New lawyers are required to attend the New Lawyer Ethics Program. This program satisfies the ethics CLE requirement and the professionalism and civility CLE requirement for the compliance cycle during which the new lawyer completes the NLTP requirements.*If the New Lawyer Training Program will not be completed by June 30 of the current compliance cycle, the attorney needs to comply with the Regular 12 Hour, Active Attorney, MCLE Requirements and use the NLTP completion for the following compliance cycle.

Active Emeritus Status – Lawyers on active emeritus status must comply with MCLE requirements by participation in six hours of accredited CLE during each Compliance Cycle.

Active Military Duty – Lawyers who are serving or called to federal active military duty that will last for 90 consecutive days or longer during any portion of a compliance cycle will have MCLE requirements waived for that particular compliance cycle. Each lawyer serving or called to federal active military duty that will last for 90 consecutive days or longer must file with the Board a statement of compliance providing verification of the date the lawyer was called to federal active military duty. The statement of compliance is due by July 31 following the end of the Compliance Cycle in which the report is due. Rule 11-607.

EXPLANATION OF TYPE OF ACTIVITY

Rule 11-613. CLE Accreditation for qualified audio and video presentations, webcasts, computer interactive programs, writing, lecturing, teaching, public service, and live attendance.

Self-Study CLE

No more than six hours during a Compliance Cycle for a lawyer, nor three hours during a Compliance Cycle for a paralegal practitioner, may be obtained through qualified audio/video presentations, computer interactive programs; writing; lecturing and teaching credit. Please visit www.MCLEUtah.org for a complete explanation of Rule 11-613 (a), (b), (c) and (d).

Live CLE Program

There is no restriction on the number of hours that may be obtained through attendance at of live CLE programs during a reporting period.

THE ABOVE IS ONLY A SUMMARY. FOR A FULL EXPLANATION, SEE RULE 11-609 OF THE RULES GOVERNING MANDATORY CONTINUING LEGAL EDUCATION FOR THE UTAH SUPREME COURT.

Rule 11-614(a) – On or before July 31 each year, each lawyer or paralegal practitioner subject to MCLE requirements must file a certificate of compliance with the Board, appropriately evidencing the lawyer's or paralegal practitioner's completion of accredited CLE ending the preceding 30th day of June.

Rule 11-614 (b) – Each lawyer or paralegal practitioner shall pay a filing fee in the amount of **\$10.00** at the time of filing the Certificate of Compliance. Any lawyer or paralegal practitioner who fails to complete the MCLE requirement by the June 30 deadline, or fails to file by the July 31 deadline, shall be assessed a \$100.00 late fee. Lawyers and paralegal practitioners who fail to comply with the MCLE requirements and are administratively suspended under Rule 11-615 will be assessed, in addition to the filing fee and late fee, a \$200 reinstatement fee or, if the failure to comply is a repeat violation within the past 5 years, a \$500 reinstatement fee.

Rule 11-614 (c) – Each lawyer or paralegal practitioner will maintain proof to substantiate the information provided on the filed Certificate of Compliance. The proof may contain, but is not limited to, certificates of completion or attendance from sponsors, certificates from course leaders, or materials related to credit. The lawyer or paralegal practitioner must retain this proof for a period of four years from the end of the period for which the Certificate of Compliance is filed. Proof must be submitted to the Board upon written request.

I hereby certify that the information contained herein is complete and accurate. I further certify that I am familiar with the Rules and Regulations governing Mandatory Continuing Legal Education for the State of Utah including Rule 11-614.

A copy of the Supreme Court Board of Continuing Education Rules and Regulation may be viewed at www.MCLEUtah.org

Date: ____ / ____ / ____ Signature: _____

Make your online MCLE compliance payment online. We now accept all major credit cards (American Express, Discover, Mastercard, and Visa). Payments can also be made by e-check/ACH.
NO PAPER CHECKS WILL BE ACCEPTED.