APPLICATION for WRITING ACCREDITATION

ELECTIVE, SELF-STUDY CREDIT ONLY

UTAH SUPREME COURT
BOARD of MANDATORY
CONTINUING LEGAL EDUCATION

Telephone (801)746-5230
Email: STAFF@MCLEUtah.org
www.MCLEUtah.org

SUBMIT A COPY OF THE WRITTEN WORK-PRODUCT WITH THIS FORM

Note: A maximum of six hours of Elective (self-study) CLE credit allowed per compliance period.

NOTICE OF DECISION

(To be completed by the state accreditation office and returned to applicant)

The following action has been taken on this application:

☐ **APPROVED** for _____ total CLE credits, including _____ Ethics credits and _____ Professionalism & Civility.

☐ **ACCREDITATION DENIED.** Reference _____

☐ **RETURNED** to applicant for more information. Please provide the following:

_____

If the requested information is not provided within 15 days of this notice the application will be denied. Due: _____

Date_____ MCLE Staff_____

You will receive a notice of decision within 4-6 weeks.

1. Applicant Name:_____
2. Utah State Bar membership number: _____
3. Telephone: _____
4. Email Address: _____
5. Title of Article: _____
   Include name of article and periodical in which it appeared; if chapter, include name of book in which it appeared.
6. Publication Date:_____
7. Name of Publisher: _____
8. Is written work personally authored by applicant?Yes ☐ No ☐ If "no" explain _____
9. Is written work co-authored? Yes ☐ No ☐ If "yes" describe clearly the portions which are attributable to the applicant citing pages, sections or paragraphs. _____
10. Calculation of Credit Hours:
    Total words of article: _____ divided by 1000= _____ Total Credit Hours: _____
11. **THE REQUIRED NON-REFUNDABLE SPECIAL ACCREDITATION FEE IS $10.00.** An MCLE staff member will reach out to you by email when an invoice has been created and can be paid online. Checks are no longer accepted as a form of payment. Applications not paid for after 6 weeks will be denied.

The author represents that to his or her knowledge this CLE activity (a) complies with the Utah Supreme Court Board of Mandatory Continuing Legal Education Rules and Regulations including any amendments thereto, and (b) has not been previously disapproved by the Utah Supreme Court Board. The author acknowledges that the requested credit for this written work product may be rejected in whole or partly by the Utah Supreme Court Board.

I hereby certify that the information contained herein is complete and accurate.

Signature: _____ Date: _____